



Regular Meeting | Minutes

December 14, 2021 @ 5pm

Remote <Virtual> Meeting: <https://us02web.zoom.us/j/9694859482>

The meeting began at approximately 5:03pm on Monday, December 14, 2021.

OPMA Statement:

On February 5, 2021, notice of this meeting was placed on the official Bellmawr Redevelopment Agency website, and e-mailed to both the *Courier- Post & Gloucester City News* newspapers for publication. The official 'Notice to Borough Clerk' was emailed on February 5, 2021, which included requests for posting of the Notice to the official Borough of Bellmawr website & Bulletin Board. All requirements of the Open Public Meetings Act have been met in compliance with the Sunshine Law.

Call to Order: The meeting was called to order at 5:03pm by Chairman Frank Filipek, with the salute to the flag.

Roll Call:

Attending:	Frank R. Filipek, Chairman Ray Bider, Commissioner <Councilman- Bellmawr> Tom Whitman, Commissioner Jeff Simpson, Commissioner
Absent:	Anil Patel, Commissioner Nick Kappatos, Commissioner <Mayor- Runnemedede>
Staff / Pros:	<i>Joshua T. Tregear, Executive Director / Agency Secretary Michael C. McKenna, Esquire, Agency Solicitor Dennis McNulty, Agency Engineer</i>

**Bellmawr Redevelopment Agency
Regular Meeting | Minutes
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Reading of Minutes: Regular Meeting – November 15, 2021

Motion: Filipek

Second: Bider

All in Favor.

Communications:

- Redeveloper's Report | Nov- 2021: rec'd 12/14/2021
- Traffic Engineer's Quarterly Report: due by 12/14/2021

Commissioner Reports:

- Chairman Filipek:

Executive Director's Report:

- Edmunds Governmental Finance/Admin management software
 - Conversion went live 8/12/2021; System training ongoing
 - Q/C measures under triage; establishing reporting/processing protocols
 - De- fragmenting incorrect codes & chart of account allocations
 - 2019: complete | 2020/2021 by 1/15/2021
- Financial/Admin
- Audit- 2019 delayed due to financial data conversion during process
 - Working w/ Bowman <Auditor> to finalize: all required support files/docs in-hand & under review by Auditor
 - Drafting schedule to satisfy outstanding reports: targeting Re- Org Meeting for presentation
- Year- End Close / Prep CY-2022
 - Re-Org Meeting / 2022 schedule
 - Published/processed Professional Services RFP & Submittals for CY-2022

Solicitor's Report:

- Redeveloper Report <Dec. 2021> review
- Tidelands: Redeveloper negotiated 'sweep grant' to avoid issues in future relevant to clear Title; awaiting finalization from State AG
- Continue to work w/ Special Counsel & Redeveloper on closing documents
- Redeveloper renewed security bond <\$1 million>
- Monitoring NJ-DEP final approval of final grade at site

New Business:

RESOLUTION # 12:034-21 . . . OF THE BELLMAWR REDEVELOPMENT AGENCY AUTHORIZING PAYMENT OF OUTSTANDING BILLS

Motion: Filipek Second: Simpson All in Favor.

Public Portion: N/A

***Chairman Filipek:** thanked the Board of Commissioners for their service to the Agency throughout 2021.

Adjournment: Meeting Adjourned @ 5:13pm.

Motion: Filipek Second: Whitman All in Favor.

MINUTES PREPARED & PRESENTED TO BOARD OF COMMISSIONERS BY:

Joshua T. Tregear, Executive Director, Secretary to the Board- January 31, 2022

APPROVED BY BOARD OF COMMISSIONERS: RE- ORGANIZATION MEETING- January 31, 2022

Motion: Filipek Second: Bider All in Favor.

CERTIFICATION OF ADOPTED MINUTES: RE- ORGANIZATION MEETNIG- January 31, 2022

Attest: Joshua T. Tregear, Executive Director, Secretary to the Board